Use this form in the stated units of your module to assess your team members’ performance,including your own, in the group/team assignments. This feedback will not be shared with your team members. However, it will be considered for your final grade for the unit assignments. The full guidance is on the Department page.

| Name | Indra Dewaji |
| --- | --- |
| Group/Team number or name | Group 2 |

Team evaluation

Write the name of each of your group members in a separate column. For each person, indicate the score to which you agree with the statement using the rating scale below. Extreme scores (1 and 5) will need to be justified with comments as they are reserved for extraordinary events (lack of participation or going above and beyond, respectively).

| **Rating Scale**  1 - Did not contribute in this way  2 - Willing but not very successful  3 - Average  4 - Above Average  5 - Outstanding |
| --- |

| **Evaluation Criteria** | **Ma Chue** | **Nithya Kanakavelu** |  |  |
| --- | --- | --- | --- | --- |
| Attends team meetings regularly and arrives on time. | 5 | 5 |  |  |
| Contributes meaningfully to team discussions. | 5 | 5 |  |  |
| Completes team assignments on time. | 5 | 5 |  |  |
| Prepares work in a quality manner. | 5 | 5 |  |  |
| Demonstrates a cooperative and supportive attitude. | 5 | 5 |  |  |
| Contributes significantly to the success of the project. | 5 | 5 |  |  |

Feedback on team dynamics

1. How effectively did your team work?

The team has demonstrated high efficiency by conducting initial planning for the assignment and consistently holding weekly meetings. Additionally, we maintain daily communication to discuss the ongoing progress of the assignment.

1. Were there any behaviours of your team members which were particularly valuable or detrimental to the team? Explain.

The team members have displayed professionalism in their work, actively contributing ideas and showing mutual respect. Furthermore, each team member has fulfilled their respective responsibilities.

1. What did you learn about working in a team from this project that you will carry into your next group/team experience?

From this project, I have learned several valuable lessons about working in a team that I will carry into my next group/team experience. The planning phase plays a vital role in guaranteeing the accomplishment of the task. Regular communication, including frequent meetings and daily interaction, plays a crucial role in the success of a project. It enables immediate discussion of any obstacles that arise and facilitates finding solutions promptly.

Self-evaluation

Indicate the extent to which you agree with the following statements, using the same scale shown on the first page. Provide a self-evaluation total.

|  |  |
| --- | --- |
| Contributed good ideas | 5 |
| Listened to and respected the ideas of others | 5 |
| Compromised and cooperated | 5 |
| Took initiative where needed | 5 |
| Came to meetings prepared | 5 |
| Communicated effectively with teammates | 5 |
| Did my share of the work | 5 |
| **TOTAL** | **35** |

My greatest strengths as a team member are:

As a team member, one of my strengths lies in my ability to contribute ideas.

The group work skills I plan to work to improve are:

The skills I aim to acquire from this project encompass active listening, collaboration, time management, communication, and conflict resolution. These skills enable me to contribute more effectively to the project by actively participating in group discussions, working well with team members, efficiently managing time, resolving conflicts, and communicating clearly. Enhancing these skills will make me a valuable team member for future projects.